

FIRSDOWN PARISH COUNCIL
Mrs AC Purves, Parish Clerk
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28th October 2021

Dear Councillor

You are summoned to attend the ordinary meeting of **Firsdwn Parish Council** to be held in the Winterslow Village Hall Meeting Room on **Wednesday 3rd November 2021 at 7.15pm** to transact the following business. **COVID restrictions will apply.**

Yours faithfully,

Catherine Purves

Mrs AC Purves FSLCC
Parish Clerk

The Press and Public are invited to attend, and so prior to the meeting, there will be a short period of time set aside for public comments or questions about items on the agenda.

Please note that proceedings may be recorded.

Graham Audin of Community Transport South Wiltshire will give a short presentation.
Wiltshire Councillor Rich Rogers will give his report

AGENDA

71.21 To receive apologies for absence

72.21 To receive any Declarations of Interest from Members

- a. To receive any **Declarations of Interest** in respect of matters contained in this agenda
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

73.21 Minutes

- a. To approve and sign as a correct record the minutes of the ordinary Firsdwn Parish Council Meeting held on 1st September 2021 - draft previously circulated.
- b. To approve and sign as a correct record the minutes of the extraordinary Firsdwn Parish Council meeting held on 16th September 2021 – draft previously circulated.

74.21 To receive reports from:

- a. The Chairman – Planning training and Wiltshire Prepared briefings
- b. The Parish Clerk
- c. The Council's representative to the Southern Area Board

75.21 Finance

- a. To note the bank balance as at 30th September 2021
- b. To confirm and authorise a schedule of accounts in the sum of £1789.56
- c. To note the updated 2021/2022 Budget Monitoring form – see enclosed.
- d. To note the Q2 September 2021 bank reconciliation
- e. To consider quote from preferred supplier for two information boards and associated artwork
- f. To consider quotes for 22 recycled plastic replacement play area fence posts and 4 wooden railings
- g. To agree to a contribution of £39.00 towards the cost of the Clerk's training:
 - i. £24.00 towards the SLCC's Finance in Local Council Administration qualification, total cost £120.00 plus VAT
 - ii. £15.00 towards attendance at the virtual SLCC's Practitioners' Conference in February, total cost

£75.00 plus VAT.

76.21 Governance

- a. To consider a return to monthly meetings as from January 2022*

77.21 Planning

- a. To consider a response to the following planning applications received from Wiltshire Council:*

At the time of publication, no applications have been received

- b. To consider a response to applications notified between the publication date of the agenda and the date of the meeting, if necessary.*

- c. To confirm the response determined by email for applications received since the last meeting*
No applications received.

- d. To note planning decisions made by Wiltshire Council since the last meeting:*
None received.

- e. To consider a review and update of the Village Design Statement*

78.21 Highway/Parish Steward/Footpath matters.

- a. To note any Highways issues for reporting to Wiltshire Council – surface water drainage*

- b. To note any tasks for the Parish Steward*

- c. To discuss and resolve any action required concerning any footpath matters:*

- i. Proposed rewording and reinstatement of the 3 x BOAT signs – to decide on suggested design
 - ii. Frequency of grass cutting of the BOAT for 2022 onwards – to agree the proposed wording of survey.
 - iii. To reconsider the access for the maintenance and emergency services to the BOAT.
 - iv To consider referring to the BOAT in the future as The Old Roman Road.

79.21 – To consider new issues and decide on appropriate action, if any

- a. Ideas and plans to celebrate the Queen's Platinum Jubilee 5th June 2022*

- b. Installation of emergency contact signage within the woods*

- c. To appoint a Council representative, if wished, to the Winterslow Village Hall Committee*

80.21 To review other ongoing matters

- a. Play Area*

- i. To note update re the play area report actions.

- ii. New signage

- b. Methods of improving communication methods with residents – hybrid meetings/social media review*

- c. To note progress with residents' survey concerning picnic benches.*

81.21 To note the dates of the next ordinary meetings of the Council

- a. Wednesday January 12th 2022 at 7.15pm in Winterslow Village Hall*

82.21 To close the meeting

Councillors must consider the following when discharging their duties: Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability), Crime & Disorder; Health & Safety; Human Rights; Bio-Diversity