

FIRSDOWN PARISH COUNCIL
Mrs AC Purves, Parish Clerk
Cranbourn, White Way, Pitton, Salisbury, Wilts, SP5 1DT
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26th April 2023

Dear Councillor

You are summoned to attend the Annual Meeting of **Firsdown Parish Council** to be held in the Meeting Room of Winterslow Village Hall on **Wednesday 3rd May 2023 at 7.45 pm** to transact the following business.

Yours faithfully,

Catherine Purves

Mrs AC Purves FSLCC
Parish Clerk

The Press and Public are invited to attend., and so there will be an **Open Forum** at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

Please note that proceedings may be recorded
Wiltshire Councillor Rich Rogers will give his report

AGENDA

27.23 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

28.23 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

29.23 To receive apologies for absence

30.23 To receive any Declarations of Interest from Members

- a. To receive any **Declarations of Interest** in respect of matters contained in this agenda
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

Councillors are reminded that it is their responsibility to ensure their Register of Interests is up to date

31.23 Minutes

- a. To approve and sign as a correct record the minutes of the ordinary Parish Council meeting held on 1st March 2023 - draft previously circulated.

32.22 Governance

- a. To review the and approve the following governance documents

i. Internal Control Policy, ii Risk Assessment, iii Effectiveness of Internal Audit Policy, vi Asset Register, noting any alteration required.

b. To consider moving banking arrangements to the Unity Trust Bank

33.23 To appoint an Internal Auditor for 2023/2024.

34.23 To appoint representatives to the under mentioned bodies as required:

a) Wiltshire Council's Southern Area Board (1 representative)

b) Wiltshire Council's Southern Community Area Transport Group (1 representative)

35.23 To consider any items raised in the public session (Note no decision can be made)

36.23 To receive reports from:

a. The Chairman

b. The Parish Clerk

c. The Council's representative to the Southern Area Board

37.23 Finance

a. To confirm the payment of a schedule of accounts for May 2023 in the sum of £1797.06

b. To note the 2023.2024 Budget Monitoring form

c. To note the receipt of the half year precept – £9325.00

d. To note the bank balance as at 30th April 2023

38.23 New Issues raised for consideration and action as necessary

a. Repair or replacement of roadside benches

b. Possible different date of meeting from July 2023

c. Community Emergency Contacts

d. Representative to the new Area Board Health & Wellbeing sub-group

39.23 Highway/Parish Steward/Footpath matters.

a. To note any new Highways issues:

To ask Wiltshire Council to reconsider the Parish Council's request to reduce the speed limit of the A30 through Firsdown Parish to 40mph in the light of the two fatalities in the summer of 2022.

b. To note any new tasks for the Parish Steward

c. To note any new footpath matters:

d. To note any updates:

i. Dunstable crossroads mirror

ii. Moving of 30mph sign at the byway footpath onto the nearby lamppost

iii. Installation of 2 x new Firs Road signs at the A30 junction

iv. Dropped kerb at Firs Road/A30 junction

40.23 Planning

a. To consider a response to planning applications received:

PL/2023/03208 – change of use from agricultural to B8 Storage (resubmission of PL/2022/02378) at The Old Chalk Pit, Old Malthouse Lane, Ford

b. To consider a response to applications notified between the publication date of the agenda and the date of the meeting, if necessary

c. To confirm the response determined by email for applications received since the last meeting:

PL/2022/08374 – amended plans re waste treatment plant at 26 Firs Road, Firsdown. No comment, and the Firsdown Parish Council continues to object to the overall planning proposal

d. To note planning decisions made by Wiltshire Council since the last meeting:
PL/2022/02789 – Change of use associated with existing restaurant and other alterations at Thyme & Tide, London Road, Firsdown. Approved 3rd April 2023

41.23 To review other ongoing matters

- a. Co-option
- b. New Parish Council laptop
- c. Purchase of 30mph wheelie bin stickers
- d. Contribution towards the purchase of a film screen & projector for the WVH Meeting Room.
- e. Coronation Event
- f. Map lectern project
- g. Final replacement Parish Council noticeboard
- h. Replacement swing
- i. Outside leisure equipment – residents' survey re adult gym equipment/pétanque terrain

42.23 Items for the next agenda

To note any items for the next agenda

43.23 To note the date and time of the next ordinary meetings of the Council

Wednesday July 5th 2022 at 7.15pm in Winterslow Village Hall

An extra ordinary meeting will be required in June to receive the Annual Internal Auditor's report and approve the Annual Governance and Accounting Return for 2022/2023

44.23 To close the meeting

Councillors must consider the following when discharging their duties: Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability), Crime & Disorder; Health & Safety; Human Rights; Bio-Diversity