

FIRSDOWN PARISH COUNCIL
Mrs AC Purves, Parish Council Clerk
Cranbourne, White Way, Pitton, Salisbury, Wilts, SP5 1DT
Tel: 07598 054675
www.firsdown-pc.gov.uk, e-mail: clerk@firsdown-pc.gov.uk

29th May 2026

Dear Councillor

You are summoned to attend the extra ordinary Meeting of **Firsdown Parish Council** to be held in the Meeting Room of Winterslow Village Hall on **Thursday 4th June 2026 at 6.30 pm** to transact the following business.

Yours faithfully,

Catherine Purves FSLCC Parish Council Clerk

The Press and Public are invited to attend., and so there will be an **Open Forum** at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.
Please note that proceedings may be recorded

AGENDA

45.26 To receive apologies for absence

46.26 To receive any Declarations of Interest from Members

- a. To receive any **Declarations of Interest** in respect of matters contained in this agenda
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

47.26 Minutes

- a. To approve and sign as a correct record the minutes of the Annual Meeting of Firsdown Parish Council meeting held on 7th May 2026 - draft previously circulated.

48.26 To consider any items raised in the public session (Note no decision can be made)

49.26 To approve the restatement of the Annual Accounting Statement for 2024/2025, as required by the External Auditors PKF Littlejohn LLP

50.26 To complete and sign the Annual Governance & Accounting Return for 2025/2026

- a. To consider the redaction of the signatures on the AGAR documents uploaded to the FPC website and to the noticeboards to protect signatories from “specific & identifiable threats” of identity theft, and GDPR concerns.
- b. To note and accept the Internal Audit Report for 2025/2026 and any recommendations from the Internal Auditor
- c. To approve and sign the Annual Governance Statement for 2025/2026
- d. To approve and sign the Annual Accounting Statement for 2025/2026
- e. To resolve to certify that as Firsdown Parish Council meets the qualifying criteria, it is exempt from a Limited Assurance Review by the External Auditor
- f. To approve the dates for the period of the Public Right of Inspection of Accounts for 2025/2026 – Monday 8th June 2026 to Friday 17th July 2026

51.26 To note the date and time of the Annual Meeting of the Council

Thursday 2nd July 2026 at 7.30pm in the Meeting Room of Winterslow Village Hall

52.26 To close the meeting

Councillors must consider the following when discharging their duties: Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability), Crime & Disorder; Health & Safety; Human Rights; Biodiversity