FIRSDOWN PARISH COUNCIL
Mrs AC Purves, Parish Clerk
Cranbourne, White Way, Pitton, Salisbury, Wilts, SP5 1DT
Tel: 07598 054675
www.firsdown-pc.gov.uk, e-mail: clerk@firsdown-pc.gov.uk

30th October 2026

Dear Councillor
You are summoned to attend the ordinary Meeting of **Firsdown Parish Council** to be held in the Meeting Room of Winterslow Village Hall on **Thursday 5th November 2026 at 7.30 pm** to transact the following business.
Yours faithfully,
Catherine Purves
Mrs AC Purves FSLCC
Parish Clerk

The Press and Public are invited to attend, and so there will be an Open Forum at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.
Please note that proceedings may be recorded
Wiltshire Councillor Rich Rogers will give his report

AGENDA

67.26 To receive apologies for absence

68.26 To receive any Declarations of Interest from Members
a. To receive any **Declarations of Interest** in respect of matters contained in this agenda
b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

69.26 Minutes
a. To approve and sign as a correct record the minutes of the ordinary Firsdown Parish Council meeting held on 10th September 2026

70.26 To consider any items raised in the public session (Note no decision can be made)

71.26 To receive reports from:
a. The Chairman
b. The Parish Clerk
c. The Council's representative to the Southern Area Board
d. Firsdown Conservation Group
e. Community Speed Watch

72.26 Finance
a. To note the bank balances as of 31st October 2026
b.To approve the following internal bank transfers undertaken by the Clerk:
i. 11th September 2026 – £1000.00 from deposit to current
ii. 21st September 2026 - £1800.00 from deposit to current
iii. 8th October 2026 - £2250.00 from deposit to current

c. To confirm retrospectively for payment a schedule of accounts for October in the sum of £3808.00
d. To confirm for payment a schedule of accounts for November in the sum of £1649.74
e. To note the October 2025.2026 Budget Monitoring form
f. To note the October 2025 bank reconciliation
g. To consider a draft budget for 2027/2028

73.26 Governance
a. To note updates on outstanding actions recommended by the 2025/2026 Internal Audit Report:
R2 – To consider and resolve to adopt an updated Model Code of Conduct and to resolve to sign up to the Society of Local Council's Civility & Respect Pledge – see items 73.26 c and d below.
R3 – To note and confirm that digital and data security is now included in the General Risk Register
R4 – To note and confirm that the Clerk has been issued with the new National Association of Local Council's model contract of employment which reflects her continuous terms of employment from 2018
b. To adopt a revised Dignity at Work policy
c. To adopt the updated Code of Conduct for Councillors
d. To sign up to and implement the Society of Local Council Clerks Civility & Respect Pledge

74.26 New Issues raised for consideration and action as necessary – none noted

75.26 Highway/Parish Steward/Footpath matters.
a. To note any new Highways issues
b. To note any new tasks for the Parish Steward
c. To note any new footpath matters
d. To note any other updates:

76.26 Planning
a*. To consider a response to planning applications received:* None
b. To consider a response to applications notified between the publication date of the agenda and the date of the meeting, if necessary
c. To confirm the response determined by email for applications received since the last meeting:
i. PL/2026/06073 – Prior approval part 3 Class R for the change of use of an agricultural building to flexible commercial use within Class E (ci, cii, ciii) – financial services, professional services and other appropriate services at Ford Farm, Old Malthouse Lane, Ford – no objection
ii. PL/2026/05515 – external garden landscaping including construction of a retaining wall (revised scheme) at Shanaway, Maple Drive, Firsdown – no objection
d. To note planning decisions made by Wiltshire Council since the last meeting:
i. PL/2026/03622 – Certificate of Lawfulness re the existing use of the container, container area and associated access, confirming they have been in continuous existence for more than 10 years at The Old Chalk Pit, Old Malthouse Lane, Ford. Approved 11th September 2026

77.26 To review and note other ongoing matters or decide on further action. As appropriate
a. Purchase of second replacement bench
b. Hedge/trees and grass cutting on the byway
d. Joint gully emptying project with Grimstead, Idmiston and Pitton & Farley Parish Councils

78.26 Items for the next agenda

79.26 To note the date and time of the next ordinary meetings of the Council

Thursday 7th January 2027 at 7.30pm in the Meeting Room of Winterslow Village Hall
Thursday 4th March 2027 at 7.30pm in the Meeting Room of Winterslow Village Hall

80.26 To close the meeting

Councillors must consider the following when discharging their duties: Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability), Crime & Disorder; Health & Safety; Human Rights; Biodiversity