

DRAFT Minutes of the extra ordinary Firsdowm Parish Council meeting held on Monday 22nd June 2026 at 7.30pm in the Meeting Room of Winterslow Village Hall

Present

Cllr Simon Brown (Chairman)

Cllr Jim Buckley

Cllr Nigel Walsh

In attendance: Catherine Purves (Clerk)

Public Session: No members of the public were present

COUNCIL BUSINESS

45.26 To receive apologies for absence

Resolved: Apologies were received from Cllr Beavan who had a previous engagement

46.26 To receive any Declarations of Interest from Members

- a. To receive any **Declarations of Interest** in respect of matters contained in this agenda
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

Resolved: to note there were no Declarations of Interest, and that no Requests for Dispensation had been received

47.26 Minutes

- a. **Resolved:** to approve and sign as a correct record without amendment the minutes of the Annual Meeting of Firsdowm Parish Council meeting held on 7th May 2026
- b. **Resolved:** To note that the extra ordinary meeting called for Thursday 4th June 2026 did not take place as it was inquorate.

48.26 To consider any items raised in the public session (Note no decision can be made)

No issues raised

49.26 To approve the restatement of the Annual Accounting Statement for 2024/2025, as required by the External Auditors PKF Littlejohn LLP

Resolved: to approve **Action:** The Clerk.

50.26 To complete and sign the Annual Governance & Accounting Return for 2025/2026

a. To consider the redaction of the signatures on the AGAR documents uploaded to the FPC website and to the noticeboards to protect signatories from "specific & identifiable threats" of identity theft, and GDPR concerns.

Resolved: to redact all signatures on the AGAR documents **Action:** The Clerk as appropriate

b. **Resolved:** To note and accept the Internal Audit Report for 2025/2026 and any recommendations from the Internal Auditor

c. **Resolved:** To approve and sign the Annual Governance Statement for 2025/2026

d. **Resolved:** To approve and sign the Annual Accounting Statement for 2025/2026, noting that the restatements of the 2024/2025 accounts had been actioned as required.

e. **Resolved:** to certify that as Firsdowm Parish Council meets the qualifying criteria, it is exempt from a Limited Assurance Review by the External Auditor

f. **Resolved:** To approve the dates for the period of the Public Right of Inspection of Accounts for 2025/2026 – Wednesday 24th June 2026 to Tuesday 4th August 2026

51.26 To note the date and time of the next ordinary meetings of the Council

Thursday 2nd July 2026 at 7.30pm in the Meeting Room of Winterslow Village Hall

Thursday 10th September 2026 at 7.30pm in the Meeting Room of Winterslow Village Hall

52.26 To close the meeting

The meeting closed at 7.42pm

Councillors considered the following when discharging their duties: Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability), Crime & Disorder; Health & Safety; Human Rights; Biodiversity